



CIVIL SERVICE COMMISSION

Monday – March 14, 2016

Lori Walsh, Human Resources Director
Dawn McCollum, Commission Clerk

CIVIL SERVICE COMMISSION
RICK WARD, **Chair**
ANDRAE RANDOLPH, **Vice Chair**
JOHN COSTA
RON LE DOUX
DON NELSON

AGENDA

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

MEETING LOCATION:

Placer County Human Resources – Training Room

145 Fulweiler Avenue, Suite 200

Auburn CA 95603

530.889.4067

4:00 PM ROLL CALL

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A.** Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957 and pursuant to Placer County Chapter 3, Code Section 3.04.650.

4:30 PM OPEN SESSION

FLAG SALUTE

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

II. AGENDA APPROVAL

III. MINUTES OF PREVIOUS MEETING – February 8, 2016

- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

V. OLD BUSINESS

- A.** Disciplinary Hearing Findings – Public Works & Facilities
The Commission met on February 2, 2016, for a disciplinary hearing. The hearing was held in open session at the request of the employee. The Commission sustained the action of the department to dismiss the employee.

VI. NEW BUSINESS

- A.** Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B.** Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510(C.)(5.) (c.) for employee(s) assigned to the departments:
- Health and Human Services
 - Public Works and Facilities
- C.** Treasurer/Tax Collector
Revision to Classifications Specification: Tax Collections Officer.
- D.** Public Works & Facilities
Revision to Classifications Specification: Administrative Dispatcher.
- E.** Human Resources
Placement of the Human Resources Deputy Director Classification in the Unclassified Service.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)

- A.** Provisional Appointments – None
- B.** Staff Reports and Correspondence
- Kathy Youngs & Jon Harned: Community Outreach at Homeless Shelter.
 - Staff Introduction: Lindsay Killian, Administrative Tech
 - Staff Introduction: Courtney Thomas, Administrative Tech
 - Lori Walsh – Upcoming CSC Regular Meetings and Special Sessions.
- C.** Commissioner Comments

VIII. ADJOURNMENT

Civil Service Commission – 2016 Upcoming Meetings

Regular meetings are held the second Monday of each month.

- **03/30/2016*** Auburn Special Session (KSA Staff Report)
- 04/11/2016 Auburn Regular Meeting
- 05/09/2016 Auburn Regular Meeting
- 05/23/2016 Rocklin Special Session (HHS/Public Health – Update)
- 06/13/2016 Auburn Regular Meeting
- 07/11/2016 Tahoe Regular Meeting
- 07/25/2016 Rocklin Special Session (Air Pollution Ctrl District – Update)
- 08/08/2016 Auburn Regular Meeting
- 09/12/2016 Tahoe Regular Meeting
- 09/26/2016 Auburn Special Session (Administrative Services – Update)
- **10/11/2016*** Rocklin Regular Meeting
- 11/14/2016 Auburn Regular Meeting
- 11/28/2016 Auburn Special Session (Veteran Services - Update)
- 12/12/2016 Rocklin Regular Meeting

***Meeting on day other than Monday due to holiday or special session.**